

The Historic Preservation Board consists of seven members. Five of the members are the Planning Commissioners, who are appointed by the City Council. The City Council selects the two remaining members from interested professional persons who have special knowledge in architecture, historic preservation, planning, contracting, archeology or building restoration; or who demonstrate interest, competence or knowledge in historic preservation. Although it is not mandatory, it is preferred that members reside, own property or operate a business in Covina. The Board members serve four-year terms and are appointed by the City Council.

The Board meets quarterly on the 2nd Tuesday of January, April, July, and October at 7:00 p.m. in the City Hall Council Chamber, 125 East College Street. The meeting schedule may be adjusted at the request of the Planning Commission. All meetings are open to the public and are subject to a formal agenda noticed publicly in advance. Formal minutes are also prepared as a public record.

The Historic Preservation Board was created to promote historic preservation and review nominations; to create procedures to voluntarily nominate historic landmarks or structures of merit; and establish procedures to consider requests for significant modification of a historic structure that has been previously designated.